



**Selby Public School**  
**1623 County Rd. 41**  
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## **Selby Public School – Personal Mobile Device and Internet Use Policy**

**(adapted from LDSB Admin. Procedure # 351)**

### **Introduction**

We believe that mobile technology can be a powerful and useful tool for teaching and learning. While the use of such technology at school must be governed by teachers and other staff, the policy outlined below is meant to provide clarity and consistency. Without rules for proper use, personal mobile devices such as cell phones can be used in disruptive ways, and in ways that violate the privacy, dignity, and safety of others. Overuse of electronic mobile devices can also be addictive and have detrimental effects on children's development, so it is important that we set thoughtful limits on how they are used at school.

### **Rules and Expectations**

1. Personal mobile devices, such as cell phones, are to be used in the learning environment **ONLY**, with the permission of, and as directed by, the teacher or other adult staff.
2. Personal mobile devices are generally **restricted** in the school setting, except for what is described above. They should not be used when walking in hallways, out on the schoolyard, and *especially* in areas where there is an expectation of privacy (e.g. washrooms, change-rooms).
3. When not being used for educational purposes, personal mobile devices are to be stored in the classroom, in a location pre-determined by the teacher of that class. Devices should remain there unless explicitly permitted by the teacher for learning purposes.

### **Prohibited Use**

1. Personal use that incurs a cost to the school, or LDSB.
2. Taking or posting photos/videos of other students, staff, or any part of the school itself.
3. Creating, displaying, or sending any material that is harassing, violent, sexually explicit, profane/obscene, intimidating, or otherwise inappropriate.
4. Use that could reasonably be expected to impair the LDSB's computing facilities, or interfere with others' use of LDSB technology



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5. Use of “VPN” technology to bypass LDSB filters, and to access blocked apps/sites (e.g. Instagram, Snapchat)

### **Consequences for Inappropriate and/or Prohibited Use**

1. Consequences will generally follow this pattern, depending on the severity of the infraction:

First infraction: Student will lose personal device privileges *for the day*

Second infraction: Student will lose personal device privileges *for a week*

Third infraction: Student will lose personal device privileges indefinitely, at the discretion of the Principal, in consultation with other relevant staff.

*Note: Infractions involving improper use of any **LDSB network (Wifi)**, specifically the use of “VPNs”, will be dealt with on a case by case basis. Students will generally be blocked from using the network for one month if this is discovered. If this re-occurs, the student will be blocked indefinitely, at the discretion of the Principal and in consultation with LDSB Internet Technology staff.*

2. Since mistakes should be treated as learning opportunities, students will be asked to review school and LDSB policies on acceptable internet and mobile device use, and may be asked to complete research on issues related to these policies if deemed necessary, before regaining their privileges.

### **Home and Off-School Use**

1. The Principal will determine whether home or other off-school use of the internet and other electronic devices is a school matter, depending on its impact on school climate.
2. The Principal may consider factors such as: *evidence that the person(s) who have been threatened or intimidated are impaired in their ability to learn at school; whether criminal charges have been laid; whether the off-school conduct is negatively impacting the moral tone of the school, and whether it affects school safety.*
3. If a student uses the internet or other technologies to threaten, harass, or demean another member(s) of the school community AND this action interferes with the member’s safety or ability to function while at school, the student will be subject to LDSB policies and procedures, including possible suspension/expulsion.

### **Passwords/Accounts**

1. Students are responsible for ALL activity and content on their personal devices, as well as for their activity on the internet when it is accessed by their password. Students should therefore NEVER SHARE personal devices or passwords with others.



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**Loss, Theft or Confiscation of Devices**

1. The school is not responsible for students' personal electronic devices in the event of loss, damage or theft.
2. Where students violate internet and mobile device policies, their devices *may be confiscated* and returned to the parent/guardian after the instructional day (or as otherwise appropriate), if deemed necessary.
3. When information comes to light pertaining to issues of safety, and/or if criminal activity is believed to exist on cell phones or other mobile devices, *these devices may be accessed, the information on them may be reviewed, and the device(s) may be confiscated for further investigation by the school and by police authorities.*

**Please note: Students are under NO OBLIGATION to bring mobile devices to school, and may choose to leave them at home should they not agree to follow this policy.**